

THE NATIONAL WOMEN'S SHOW 2025

November 8 – 9, 2025
Vancouver Convention Centre – West
Vancouver, BC

Dear Exhibitor,

Levy Show Service Inc. is pleased to be appointed by Show Management as the Official General Service Contractor for **THE NATIONAL WOMEN'S SHOW 2025**. We are excited to service you for this event. In the following pages, please find the necessary forms and vital information that will assist you with a successful exhibition experience.

We are offering a special discount rate on many of our services. To receive the discount rate, please submit your completed forms with full payment by **October 17, 2025**.

Should you have any questions, please feel free to contact our Customer Service Department at 604 277 1726 or operations@levyshow.com. Our team is readily available to assist you with your needs.

We look forward to speaking with you and wish you have a smooth and successful **THE NATIONAL WOMEN'S SHOW 2025**.

Levy Show Service Inc.



THE NATIONAL WOMEN'S SHOW 2025

QUICK FACTS

**SERVICE
CONTRACTOR
CONTACT:**

LEVY SHOW SERVICE INC.
210 – 12011 Riverside Way
Richmond, BC V6W 1K6
Tel: 604 277 1726 Fax: 604 277 1736
Email: operations@levyshow.com

LOCATION:

Vancouver Convention Centre – West
via Waterfront Road Truck Route
1055 Canada Place
Vancouver, BC V6C 0C3

EXHIBITOR MOVE-IN:

Friday, November 7, 2025 Scheduled move-in

EXHIBITION DATES:

Saturday, November 8, 2025 10:00 am – 6:00 pm
Sunday, November 9, 2025 10:00 am – 5:00 pm

EXHIBITOR MOVE-OUT:

Sunday, November 9, 2025 5:00 pm – 10:00 pm

BOOTH EQUIPMENT:

Each 10' x 10' and 10' x 20' booth space includes the following:

- 8' high drapery backwall – black
- 3' high drapery sidewall – black

If you require additional furnishings or services please complete and return the appropriate enclosed order form(s) and submit with completed credit card authorization form and full payment.

EXHIBIT FLOOR:

The exhibit floor will not be carpeted.

ELECTRICAL SERVICES:

Electrical services are to be provided and supplied by the Vancouver Convention Centre:
<https://www.vancouverconventioncentre.com/services/exhibitor-services>

**DISCOUNT PRICE
DEADLINE:**

In order to receive the discount rates listed on the enclosed order forms, your **PAID** order must be received by **October 17, 2025**.

LEVY ONLINE ORDERING:

To access our online ordering system please visit
<https://www.expotoolkit.com/expotools/webforms/login.aspx?c=151&s=9743>

- you will be prompted to either register as a new exhibitor OR sign in as a returning exhibitor
- if you do not know your booth number please enter "0" (zero)
- online ordering available until **October 31, 2025**

***see online ordering instructions form for more details**

In the event that a forklift is not available on show site for this particular exhibition, additional fees will apply if a forklift is required for your materials

Quick Facts continued...



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SHIPPING: Refer to Show Management.

RESCUED FREIGHT: All freight left on the show floor after 11:00 pm on November 9, 2025 will be rescued by the official carrier.

We wish you a successful show! If we can be of assistance, please contact the Levy Show Service Exhibitor Services Department at 604 277 1726 or email operations@levyshow.com.

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